



Take A Bite Out of Hunger Summer Driver

Program:

The Summer Lunch Program, an essential part of the Hartford Community Coalition's *Take A Bite Out of Hunger* initiative, provides hundreds of lunches Monday-Friday during the summer months for children and their families throughout the Upper Valley. The program is seeking a Seasonal Driver.

Reports to:

HCC Executive Director

Position Classification:

Part-Time/Seasonal/Hourly 15-20 hour M-F work week, \$19/hr

Location:

White River Junction, VT; Lebanon, NH

Position Description:

Duties include sorting meals at our operation center at Hartford High School and packing for distribution to 7-10 off site locations. Delivering coolers of food to summer camps and housing sites in Hartford, VT and Lebanon, NH. This position is part-time seasonal, Monday-Friday, 8am-12pm June 24-August 16, 2024 (with July 4th as a holiday observed.)

Duties and Responsibilities:

1. Daily driving for meals drop off
2. Daily contact with HCC staff and volunteers
3. Applicants MUST have a valid driver's license and a clean driving record
4. This position is responsible for distributing food to several summer camps, schools and housing locations in Hartford and Lebanon.
5. The applicant is responsible for loading and unloading the van, must be able to lift up to 60 pounds and move up/down stairs.

Qualifications, Skills and Knowledge Required:

- Must be organized and have the ability to stick to a schedule
- Valid driver's license
- Ability to satisfactorily pass a criminal background check
- Proven ability to relate effectively with people of diverse backgrounds
- Strong attention to detail, time management skills are a must
- Must be personable and a team player, this position will work closely with several community partners
- Proficient math skills
- A sense of humor is appreciated

Physical Demands and Work Environment

50% of this position is completed while driving

20% of this position is completed while lifting

30% of this position is completed while walking, crouching or kneeling

Must be able to lift up to 60 pounds.

The work environment is a high school cafeteria, closed toed shoes are required, shirts are provided.

This is a fun, fast paced job. If you want to feel like you are making a difference every day in children's lives by reducing food insecurity, we want to hear from you.

Use this link to apply: <https://forms.gle/Mw6X8K5onMDoa8SDA>

**Organization:**

The Hartford Community Coalition (HCC) began in 2013 from a deep caring for, and commitment to all members of our community. Each program, volunteer, and employee reflects the integrity of our organization by uplifting and supporting our community members to maximize the well-being of our neighbors.

For more information about the Hartford Community Coalition, please visit hccvt.org.

Hartford Community Coalition is an equal opportunity employer.